

## **5. Business Rules**

These business rules give technical definitions for the fields on the *Late HQS Inspection Discrepancy Report*. Business rules reflect program rules and calculations performed for each report field.

### **5.1. Exclusions and Notes**

Excludes cases where 'type of action' is:

- Portability move-out (line 2a = 5)
- End of participation (line 2a = 6)
- FSS Enrollee or Exit (line 2a = 8)

Applies to:

- Section 8 Certificates
- Section 8 Vouchers
- Section 8 Moderate Rehabilitation

**5.2. Business Rules**

<b>Data Field</b>	<b>Business Rule</b>
Head of Household Name	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>Last name (line 3b)</li> <li>First name (line 3c)</li> <li>Middle initial (line 3d)</li> <li><b>WHEN</b> relation (line 3h = H)</li> </ul>
Head of Household SSN	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>Social security number (line 3n)</li> <li><b>WHEN</b> relation (line 3h = H)</li> </ul>
HA Code	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>HA state (line 1b)</li> <li>HA number (line 1c)</li> </ul>
Project Code <i>Public and Indian Housing only</i>	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>Program (line 1d)</li> <li>Project state if different from line 1b (line 1e)</li> <li>Project/originating HA number if different from 1c (line 1f)</li> <li>Project number (line 1g)</li> </ul>
Site Number <i>Public and Indian Housing only</i>	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>Site number or suffix (line 1h)</li> </ul>
Months Late	<b>EQUALS (IN DAYS):</b> <ul style="list-style-type: none"> <li>Summarization date (first Friday of the month)</li> <li>Minus date unit last inspected (line 5h)</li> <li><b>WHERE</b> thirty days equals one month</li> <li><b>ROUNDS</b> the result to the nearest month</li> </ul> <p>Sorts by months, in descending order</p> <b>EXCLUDES:</b> <ul style="list-style-type: none"> <li>Results that equal less than fifteen months.</li> </ul>
Date of Last Inspection	<b>COMPOSED OF:</b> <ul style="list-style-type: none"> <li>Date unit last inspected (line 5h)</li> </ul>